



No Place for Hate® Project Guidelines Checklist

Refer to this checklist to ensure that your project is consistent with all No Place for Hate program requirements. Use this as you plan, implement, and wrap up your projects. You do not need to submit this checklist, it is for your convenience and reference only.

BEFORE:

- ☐ Did I submit a Project Approval form at least two weeks in advance of the event?
- ☐ Does the project address at least one No Place for Hate theme, such as...
 - ☐ Challenging bullying or cyberbullying?
 - ☐ Exposing young people to other cultures?
 - ☐ Celebrating diversity?
 - ☐ Respecting differences?
 - ☐ Building empathy for others?
- ☐ Does the project promote at least one No Place for Hate goal, such as...
 - ☐ Building a positive school community around No Place for Hate themes?
 - ☐ Putting current issues of bullying or bias into historical context?
 - ☐ Promoting critical thinking skills around issues of hate in school and society?
- ☐ Will this project benefit every student in the school by doing one of the following...
 - ☐ Allowing every student to directly participate?
 - ☐ Allowing a small group to directly participate and then share what they learned with the whole school?
 - ☐ Educating the entire staff or administration?
- ☐ Does the project allow every interested student to participate by accommodating those with physical, intellectual, financial or cultural concerns?

DURING:

- ☐ During the project, am I making sure that it stays consistent with the above criteria?
- ☐ Am I using some method to record the impact of the project, such as...
 - ☐ Taking photographs or video?
 - ☐ Collecting student work?
 - ☐ Noticing student reactions?
 - ☐ Taking a survey of participants?
 - ☐ Saving agendas, flyers, lesson plans, or other documents?

AFTER:

- ☐ Did I submit a Project Fulfillment form no more than one month after the project wrapped up?
- ☐ Did I send in the supplementary materials that I collected during the project?
- ☐ Have I identified what was successful about the project, what I can improve for next time, and whether or not I will do this project again?

If your project does not meet all the above criteria, see if you can alter it so it does. If you still cannot fulfill the criteria but think that your project should qualify, please contact Heather Rhein at hrhein@adl.org to discuss the project in more detail.